



City Of San Antonio  
Development Services Department  
1901 S. Alamo  
San Antonio, TX 78204

**FOR OFFICE USE ONLY**

Date Paid: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

## Renewal Application for Home Improvement Contractor's License

This is to certify that I, \_\_\_\_\_, hereby apply to the City of San Antonio for renewal of my home improvement license. I acknowledge that non-compliance of the home improvement contractor's Ordinance No. 37812, passed on August 14<sup>th</sup> 1969, and any amendments thereto, may cause revocation of my home improvement contractors' license. I further understand that it is my responsibility to obtain all proper building permits required for jobs performed by me or any representatives of my company. It is my responsibility to inform the homeowner of the city's requirements to secure permits and call for inspections.

FULL NAME: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

BONA FIDE OFFICE ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

Have you or any members of this partnership or corporation ever been convicted of a felony or misdemeanor involving moral turpitude (other than minor traffic violations) during the last 12 months? \_\_\_\_\_ If so, list arrests and final disposition of each: \_\_\_\_\_

\_\_\_\_\_

Have you been notified within the last 12 months of any complaints registered against you? \_\_\_\_\_  
If so, have you answered or adjusted these complaints? \_\_\_\_\_

\_\_\_\_\_

Have you had any judgments filed against you in this or in any other county within the last 12 months? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
APPLICANT'S SIGNATURE

STATE OF TEXAS}

COUNTY OF BEXAR}

Subscribed and sworn to before me, a notary public, in and for said county and state, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

**TO:** Chief of Police  
**FROM:** Director of Development Services  
**SUBJECT:** Request for Information

**The Development Services Department requests conviction data if any on:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Birth Date: \_\_\_\_\_

(An applicant for a Home Improvement Contractor's / Salesman's License.)

Florencio Pena, Director  
Development Services Department

I hereby authorize the City of San Antonio to seek information from the San Antonio Police Department under my name if any, on any conviction(s) of a felony or a misdemeanor involving moral turpitude with regard to my application submitted for a Home Improvement Contractor's/Salesman's license pursuant to Section 1685 of the City Code.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

RIGHT  
THUMB  
PRINT

San Antonio Police Department  
Identification/Latent Prints  
214 W. Nueva, Room 123  
San Antonio, TX 78205  
(210) 207-7605